

**MINUTES OF THE ASHTON COAL  
COMMUNITY CONSULTATIVE COMMITTEE MEETING**

**Tuesday 28 March 2017**

**ASHTON COAL ADMINISTRATION OFFICE**

***Minutes confirmed as true and correct at the 27 July 2017 CCC Meeting***

**Attendees**

Godfrey Adamthwaite, Chairman	(GA)	Singleton Shire Council (SSC)
Debbie Richards	(DR)	Community Representative
Michael Bestic	(MB)	Community Representative
John McInerney	(JM)	Community Representative
William Farnworth	(WF)	Company Rep (Operations Manager)
Phillip Brown	(PB)	Company Rep (Environment & Community Superintendent)
Julie McNaughton	(JMc)	Company Rep (Environment & Community Coordinator (contract))

**1. Opening and Welcome**

The Chairman opened the meeting at 1:10pm.

**2. Apologies**

No apologies.

**3. Declaration of Pecuniary Interest by Community Representatives**

- No pecuniary interests declared
- Pecuniary interest declaration forms circulated for one-off signoff in accordance with new Community Consultative Committee (CCC) guidelines issued by Department of Planning and Environment (DPE).
- Definition of pecuniary interest in new CCC guidelines discussed.

**4. Minutes from Previous Meeting**

- Minutes from the meeting held 29 November 2016 were accepted as a true and accurate record:  
*Moved: Debbie Richards                      Seconded: Godfrey Adamthwaite*

**5. Business Arising from Previous Minutes**

ITEM	RESPONSIBILITY	PROGRESS COMMENTS
Tree Screen at New England Hwy requires maintenance	DS	Highway tree screen failed due to poor soils and conditions. Planting is recommended to be redone in September 2017 with adequate watering and soil amelioration.
Poor housekeeping at two privately tenanted, Ashton owned residences, in Camberwell requires addressing	DS	Houses maintained and inspected to adequate standard during previous inspection. Will have another look prior to next CCC.

**6. Correspondence**

Correspondence from DPE outlined the endorsement of the operations of the CCC with the following points raised:

- GA to continue as chair until such time as an Independent Chair appointed by DPE
- DPE recognizes that GA unable to perform all the duties of the Chair
- DPE accepts that ACOL will take responsibility for the documentation, minutes and distribution of information from CCC Meetings.
- Need to sign off on a declaration of pecuniary interest and will need to sign off on a code of conduct at future meetings.

The Committee discussed the new CCC Guidelines (*refer to presentation*), including the correspondence between ACOL, the Chairperson and the DPE.

GA outlined the new CCC Guidelines process for the membership of the CCC:

- DPE approved the Independent Chairperson
- Council appoints a Council representative
- Ashton Coal appoints mine representatives

- Chair provides recommendation to DPE regarding Community Representatives.  
**ACTION:** Clarify the differences between the CCC guidelines and requirements of Ashton's Development consent with respect to sitting fees for CCC members.

## 7. Company Reports and Overview Of Activities

### 7.1 Ashton Operations Update

*Refer to presentation*

- WF/JMc advised that there had been no surface exploration conducted on EL5860 or EL4918 in the period since the previous CCC meeting. There was some inter-seam drilling works coming up in the near future, as well as a large diameter drill hole to the ULLD seam occurring in the vicinity of LW5 in the coming month.

### 7.2 Monitoring and Environmental Performance

*Refer to presentation.*

### 7.3 Independent Environmental Audit update

*Refer to presentation*

### 7.4 Community Complaints and response to complaints

*Refer to presentation*

### 7.5 Website Information

*Refer to presentation*

### 7.6 SEOC Update

*Refer to presentation*

### 7.7 Camberwell Update

*Refer to presentation.*

## 8. General Business

- MB would like to see employee numbers presented each meeting. *Action by PB.*
- GA would like to see the safety statistics continue to be reported in the CCC meetings.
- JM raised concerns that ACOL did not assist further in the clean-up process in Camberwell after the bushfire. He felt that ACOL could have assisted with labour and in-kind support through skip bins for clean up throughout the western side of the village.
- JM also raised that the old butcher shop owned by ACOL required works after the fire and nothing had been done.
- JM raised the derelict buildings in Camberwell that required demolition. PB advised that there is money budgeted for the demolition works this year and that these houses would be demolished before the end of the year.
- After discussion of environmental monitoring data, JMc asked the Committee if this should be discussed every meeting, or sent out as a report prior to the meeting and not included in the presentation. MB and GA agreed that reporting by exception in the presentation would be better than reporting all the data each meeting. MB added that they would like to hear more about the work that was being undertaken in the environmental field rather than hearing about the monitoring data.

## 9. Actions

- Clarify the discrepancy between the CCC guidelines and requirements of Ashton's Development Consent with respect to sitting fees for CCC members (PB).
- CCC Presentation to include environmental activities update, employment and safety statistics. A summary of environmental monitoring report to be circulated with discussion by exception when distributing the agenda and presentation. (PB)
- Ensure the old butcher shop is cleaned up adequately prior to the next CCC meeting (PB)
- Progress demolition of derelict houses in Camberwell as discussed and update CCC at next meeting (PB).

## 10. Date for Next Meeting

Next Meeting: Thursday 27<sup>th</sup> July 12:00pm – to include a site tour of Bowmans Creek Diversions.

**MEETING CLOSED 2:41pm**